

Ana Radovic
-Curriculum Vitae-

PERSONAL DETAILS:

Date of birth: 29.06.1974.
Address: Đoka Miraševića 118, Podgorica, Montenegro
E-mail: radovica74@gmail.com ; ana.radovic@atcg.co.me
Phone: +382 69 300 100
Nationality: Montenegrin

KEY QUALIFICATIONS:

- Master of technical science (MSc Chemical technology), Faculty of Metallurgy and Technology, University of Montenegro,
- Five (5) years of work experience in the area of physical-chemical testing fuels and lubricant in laboratory (furnish laboratory with all items of sampling, measurement and test equipment required for the correct performance of the testing),
- Professional engagement in academic education (working as a professor in secondary school and professional associate in the higher education: Study program of Pharmacy, University of Montenegro)
- Twelve (12) years of professional experience in working as the lead assessor of laboratory of testing, calibration and inspection bodies in Accreditation body of Montenegro,
- Familiar with the following standards: ISO 9001, ISO 14011, ISO 17025, ISO 17020, ISO 15189, ISO 17011, ISO 17021, ISO 19011, ISO 17043,
- Familiar with the quality infrastructure (the standardization, accreditation, metrology, conformity assessment, market surveillance and technical legislature in the area of the free circulation of goods and services),
- Familiar with the European legislature in the area of the free circulation of products (the EU directives of the “new” and “old” approach),
- Experience in the management, project management, strategic development, communication with users (internal and external),
- Experience in the work with international cooperation (as a represent of Ministry of of Tourism and Environment and Accreditation body of Montenegro),
- Good knowledge of English language (speaking, reading, writing), English language Course of the Oxford Centre (level VIII),
- Technical skills and competences: MS Word, Excel, Power Point, Corel and Photo Shop.

WORK EXPERIENCE

Manager of Department of accreditation laboratories and inspection bodies	01/2008 –
Lead assessor for laboratories and inspection bodies	
Accreditation body of Montenegro	

Independently and impartially realization accreditation of conformity assessment bodies (laboratories, inspection bodies),
Updating of register in the domain authority of Accreditation body of Montenegro (Register of conformity assessment bodies ...),
Evaluation fulfillments management requirements and some technical requirements of standard ISO IEC 17025 : 2017, ISO IEC 17020 :2012 , EN ISO 15189: 2012 ...

Seminars and training:

University of Montenegro, Faculty of Mechanical Engineering, Center of quality, Training Environmental Protection Management System (ISO 14000) June 2003

University of Montenegro, Faculty of Mechanical Engineering, Center of quality, Training Quality management System (ISO 9001) November 2003

Training Course: Accreditation of testing and calibration laboratories according to ISO 17025 organized by SWEDAC and JUAT, Decembar 2003

Bilateral cooperation: Assessor training course (ISO/IEC 17025, ISO/IEC 17020, EN 45011) Institute for Accreditation of Republic Macedonia (February 2008)

Regional Quality Infrastructure Project CARDS 2006, Training: Proficiency testing and accreditation testing (June 2008, Ljubljana)

Regional Quality Infrastructure Project CARDS 2006 , Hands on training : Participation in the accreditation processes as observers and joint accreditations in several fields of accreditation – Norwegian accreditation, Oslo, (June 2008)

Training Course: Accreditation of certification bodies according EN 45011:1998 i IAF GD5:2006 (October 2008.)

Training Course Lead assessor training course Laboratory accreditation conducted by Norwegian Accreditation in collaboration with Institute for Accreditation of Bosnia and Hercegovina (February 2009)

Training for lead assessor for testing laboratories and inspection bodies organized by Accreditation body of Serbia (May 2009)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training Course on the requirements of the ISO 17020 standard General requirements for various types of bodies performing inspection, their interpretation and application (December 2010)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training Course on the requirements of the ISO 17025 standard General requirements for competence of testing and calibration laboratories (December 2010)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training Course and workshop on EA Guidelines and Key Performance Indicators (KPI) of EA and Narrative Framework for reporting on the Performance of an Accreditation Body, (April 2011)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training Course on the requirements of the EN 45011 standard General requirements for the bodies operationg product certification) and their interpretation and application, (March 2011)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training Course on the requirements of the ISO 15189 standard (Medical laboratories Particular requirements of quality and competence) and their interpretation and application (May 2011)

EU Action Programme IPA 2007 for Montenegro, Project Europe Aid/126524/C/SER/ME Development of Quality Infrastructure in Montenegro: Training: Simulation of accreditation assessment as a led assessor according to the requirements of the standard ISO 17020 and provisions of EA 2/17 Guide in the pilot Conformity Assessment Body for lift, with scope of accreditation Inspection of lift- Directive 95/16/EC on lift, Annex X (September 2011)

PTB Project Promotion of regional cooperation in South East Europe in the fiel of quality infrastructure: Training Seminar on revision of ISO 17020, accreditation of inspection bodie, general aspects and specific question (May 2012)

Project Development of Accreditation Services in Monenegro- Europe Aid/127054/C/SER/multi Training Seminar ISO 17025 Focusing on testing of water/soil (September 2012)

PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Radionica: Exchange of experience of lead assessors (ISO/IEC 17025) Accreditation body of Serbia (October 2013)

PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Radionica Exchange of experience of lead assessors (ISO/IEC 17020), Accreditation body of Serbia (October 2014)

PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Radionica: Training of trainers (ToT) for lead assessors and assessors, Croatia Accreditation Agency (HAA) (February 2016)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar ISO IEC 17025 focusing on measuring of noise, testing of quality of air, measuring stationary sources of emission, electromagnetic radiation sources, Žabljak (Januar 2013)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar ISO IEC 17020 focusing on lifts, Podgorica (Februar 2013)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar EN 45011 for certification bodies for products focusing on product – food of vegetation or animal origin in organic production (Mart 2013)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar ISO IEC 17021 for certification bodies for quality management system, (Jun 2013)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar ISO IEC 17024 Conformity assessment General requirements for bodies operating certification of persons (Jun 2013)

Project Development of Accreditation Services in Monenegro Europe Aid/127054/C/SER/multi Training Seminar ISO IEC 17025 focusing on testing of water/soil (Septembar 2013)

PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Training Seminar on the revision of ISO IEC 17020:2012 and application in regular area, ESYD, (April 2014)

PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Training Seminar on flexible scope (testing and medical labs), Organizator ESYD, (Septembar 2014)

-PTB Project Promotion of regional cooperation in South East Europe in the field of quality infrastructure: Training Seminar on accreditation for notification EA 2/17 ISO 17021 for notification purpose (Modules D, E, H), Organizator ESYD, (April 2016)

Projekat QI Quality Infrastructure in the Western Balkans: Workshop WS11 "Implementacija EEE regulative", Niš (Februar 2017)

Hand on training HOT 1 Requirements for notified bodies and notification criteria for conformity assessment bodies in the New Approach sector (Construction sector, Electrical equipment and electromagnetic compatibility sector and accreditation requirements for notification purposes), Berlin (June 2017)

Training: How to transition ISO / IEC 17025: 2004 to ISO / IEC 17025: 2017 in organisation StandardCert d.o.o. Beograd (Decembar 2017)

Project QI Quality Infrastructure in the Western Balkans Workshop on the implementation of the revised ISO/IEC 17025:2017 (NE16) Beograd (May 2018)

Regional Hands on training (HOT 22) ISO/IEC 17025:2017 General Requirements for the competence of testing and calibration laboratories Lilestrom (Septembar 2018)

European Union funded project supported IBF International Consulting Alignment and Implementation of the EU Internal Market AIM II- Service Contract N CFCU/MNE/060 Two-day training "State of the art in

the European accreditation and tendencies for future development on the new edition of standard EN ISO IEC 17011:2017 Regulation 765/2008 and EA MLA purpose" Podgorica (March 2019)

European Union funded project supported IBF International Consulting Alignment and Implementation of the EU Internal Market AIM II- Service Contract N CFCU/MNE/060 Three-day training "Implementation requirements of the new EN ISO /IEC 17011:2017 and its fulfilments" (March 2019)

European Union funded project supported IBF International Consulting Alignment and Implementation of the EU Internal Market AIM II- Service Contract N CFCU/MNE/060 Okrugli sto Accreditation of medical laboratories according to the standard EN ISO 15189:2012 Medical laboratories Requirements for quality and competence, Podgorica (June 2019)

European Union funded project supported IBF International Consulting Alignment and Implementation of the EU Internal Market AIM II- Service Contract N CFCU/MNE/060 Three-day training "EN ISO 15189:2012 Medical laboratories Requirement for quality and competence Interpretation of requirement with practical examples" Podgorica (June 2019)

Projekat Regional Consultancy for Quality Infrastructure- South East Europe Technical cooperation project – PTB number 95330-02; Implementation of remote assessments and consequences of the Covid-19 Crisis in general (Video conference held 2.07.2020.)

Projekat Regional Consultancy for Quality Infrastructure- South East Europe Technical cooperation project– PTB number 95330-02; *Establishment of competence criteria for each accreditation scheme, Effective evaluation methods to demonstrate competence of accreditation body personnel* (Video conference held 9 i 10.12.2020.)

Advisor for strategic and integration process
Ministry of Tourism and Environment
Government of Montenegro

09/2007 – 12/2007

Creation of the Environmental reports, project analysis, international cooperation and implementation of international contracts (Conventions, Protocols and Agreements)

Professional associate
Study program: Pharmacy
University of Montenegro

09/2007 – 12/2007

09/2008 – 12/2008

Execution of laboratory practices in Laboratory of chemistry (work with students)

Manager of Laboratory for testing of fuel and lubricants
Railway Company of Montenegro

04/2002 – 08/2007

Testing of fuel and lubricants (sampling, preparing sample for testing , carry out procedure of testing according to standard methods and instruction of manufacturers measuring and test equipment),
Making of technical specifications for the purchasing of necessary resource in the process the modernization of Laboratory (reagents, consumable materials, measurement and test equipment),
Cooperation with to others staff of Laboratories of testing fuel in Montenegro.

Professor of Chemistry and Food items quality

02/2001 – 09/2001

High School for Tourism, Trade and Catering “Sergije Stanić”, Podgorica,
Montenegro

**Traineeship at Laboratory for the testing of lubricant and fuel
Railway of Montenegro**

07/1999 – 07/2000

EDUCATION

2008 – 2010 Faculty of Metallurgy-Technology, Podgorica, University of Montenegro
MSc Studies - Study program: Chemical Technology, Department: Ecology

Master's thesis: *Physical and chemical characterizations some derivative pirazols and newly synthesized Ni(II) complex and their influence on the inhibition mycelium fungus Phomopsis viticola (Sacc.)Sacc.*

The scientific contribution of this master paper is reflected in the synthesis of the physical-chemical characterisation of new nickel compounds with the ligands of pyrazole and the examination of their potential use as an active fungicide substance. This work has given data for the serious scientific research in order to register new chemicals, potential active fungicide substances.

1993 – 1999 Faculty of Metallurgy-Technology, Podgorica, University of Montenegro

Graduation thesis: Testing of ground-water in the environment of Factory of aluminum in Pogorica

1989 – 1993 High School "Slobodan Skerović", Podgorica, Montenegro

1981 – 1989 Elementary school "Sutjeska", Podgorica, Montenegro

PUBLICATIONS:

Ana Radović, Milijana Eraković: "*The Oxygen Regime of the Subterranean Waters in the Area Surrounding KAP (Aluminium Company)*" presented at the 7th Counselling of the SQM 2003, with the participation of international scientists, September 10-12, 2003, Herceg Novi, Montenegro

Ana Radović ,Dragan Radivojević, Stanka Filipović: "*The Elements of Monitoring of the Water Systems of Karsts Aquifer Downstream of KAP*", published in the Collection of Papers from the "Conference on Water 2004", June 8-11 2004. Bor, Serbia

Ana Radović: *Aspects of environment protection on Railway Company*, presented at the 3rd Counselling of maintenance in function environmental protection KOD 2005, Bar 27-30 June 2005, Bar, Montenegro, Book of abstracts pp. 42

Ana Radović, Dragan Radivojević, Stanka Filipović: *Migration of specific pollutants from the hydrated alumina factory of the KAP (Aluminium Company) to the karst aquifer of the Zeta valley*, presented at 1st International Symposium of Chemistry and Environment, June 12-15, 2007, Budva, Montenegro. Book of abstracts pp.95

Ana Radović, N. Latinović, Ž. Jaćimović: *The influence of some pyrazole derivatives on development of Phomopsis Viticola (Sacc.) Sacc.Fungi*, presented at 1st International Symposium of Chemistry and Environment, June 12-15, 2007, Budva, Montenegro. Book of abstracts pp.190

Željko Jaćimović, A.Radović, V. M. Leovac, Z. D. Tomić, I.R.Evans, "Binuclear Ni(II) complex with 3,5-dimethyl-1-thiocarboxamidepyrazole," *Zeitschrift für Kristallographie - New Crystal Structures* (ISSN: 1433-7266, Volume 222, Issue 4, Dec. 2007, Page(s) 430 [10183]

Radović Ana, Latinović Nedeljko, Jaćimović Željko, "The Influence of Some Pyrazole Derivatives and matching Newly Synthesized Ni(II) Complexes in the Inhibition of Phomopsis viticola(Sacc.) Sacc.," *Research Journal of Chemistry and Environment* (ISSN:0972-0626), Volume 16, Issue 1, Mar. 2012, Page(s) 07 [11433] *Research Journal of Chemistry and environment is indexed by Chemical Abstracts, SCIE and SCOPUS having Impact Factor 0.292*

Ana Radović, Ranko Nikolić, Tanja Radović, *Accreditation and qualification of laboratories in Montenegro*, Magazine Business Policy, Page(s) 65-69, Septembar 09-12, 2008, Budva

Ana Radović, Tanja Radović, Ranko Nikolić, *Accreditation in Montenegro*, International Conference on Material Protection, Bar, Novembar 2010.

Tanja Radović, Ranko Nikolić, Zdravko Krivokapić, Ana Radović, Nataša Mićunović, *Accreditation of testing laboratories in Montenegro*, Magazine Kvalitet, Kragujevac 2010

Tanja Radović, Zdravko Krivokapić, Aleksandar Vujović, Ranko Nikolić, Ana Radović *Improving the accreditation process based on non-compliance management in testing laboratories* FQ, 2013, page 40. National Conference on Quality, 2013.

Other professional and personal characteristics:

Communicative, innovative, analytic

Strong interpersonal, organizational and communication skills

Able to work independently or cooperatively as part of a team as well as to work under pressure to meet project deadlines

Creative, dynamic, flexible and willing to take the initiative

Responsible, devoted, capable to meet all requirements and demands

Fond of researching, analyzing and evaluating the information

Commitment to continuous learning and professional development

Skills:

Excellent computer literacy

Good command of English

Excellent interpersonal skills

Valid driver's licence